

**CITY OF MERIDEN  
APPROVED MINUTES  
CITY COUNCIL MEETING  
JANUARY 9, 2018**

**MEETING CALLED TO ORDER AT 7:01 PM**

**THOSE PRESENT**

Council Members: Richard White    Jacqueline Cummings    Floyd Cozadd    Ty Buschbom    BJ Whiteman  
Dana Boyer, Mayor    Carrie Daniels, City Clerk    Lee Hendricks, City Attorney

**NOT PRESENT**

**NEW BUSINESS**

Oaths of Office and Swearing-In commenced.

Mayor Boyer made a recommendation to council that Richard White fulfill the vacant council seat.

*Motion made by BJ Whiteman, Seconded by Jacqueline Cummings, to accept Richard White to fulfill duties of council member for Karl Dillenbeck until 2020. Motion passed 5-0.*

John Welch, City Auditor, presented the results of completed city financial audit. No issues were identified again this year. Each council member was asked to complete a questionnaire and management letters. John explained the city does not fall under the requirements for General Account Practice and Principles (GAPP) rules. Then he reviewed all receipts and expenditures within the funds to new council members. The audit was signed.

*Motion made by Ty Buschbom, seconded by Floyd Cozadd, to accept the 2017 Audit Report as presented. Motion Passed 5-0.*

Lee Hendricks addressed renewal of John Welch's Auditing Services.

*Motion made by Floyd Cozadd, seconded by Ty Buschbom, to approve the 2018 contract renewal with John Welch for his Auditing Services. Motion Carried 5-0.*

**OLD BUSINESS**

Discussion held on Mr. McDavis's Drainage Ditch Modification. Discussed his proposal again. Mayor Boyer asked if the City could send the information he presented to Mark Bachamp, City Engineer. Richard White relayed that as a contractor this is a liability. He further expressed his concerns and reminded council that it is the engineer who protects the city. Lee Hendricks recommended Mr. McDavis and Mark Bachamp discuss the matter together. Carrie will email all the documents presented by Mr. McDavis to Mark for his review.

**SEWER/TRASH DELINQUENT ACCOUNTS**

Joanne Weddle briefed the council on Sewer/Trash Delinquent Accounts. She provided an updated spreadsheet on current delinquencies. Most delinquencies from the previous month have been paid in full or have active payment agreement established.

Update received on the 211 S. Maple Street property from Bank of America Mortgage Company. They contacted the city to discuss the matter further. After discussion, it became apparent that the title company sent Bank of America the previous owner's title as opposed to the new owner's title. Bank of America is contacting the Title Company to obtain the new title and finish the deed transfer process.

**POLICE DEPARTMENT TIME**

Police Chief Boyer was not present but relayed through Mayor Dana Boyer that school zones are done and Enterpol up and running. Camera working and ready to view. The owner of Kansas Turf Mr. Jake Farrant, relayed to the Mayor, that if the New Orleans Saints win their game, the turf on their field will come to the Jefferson West High School football field and will be installed for free.

**MAINTENANCE DEPARTMENT TIME**

Matt Williams discussed generator issues and breaking ice on lagoons to reduce odor.

Matt discussed loading dirt from football field and taking it to the baseball field. The new backstop was installed at Lacey Park.

Matt presented council with his street proposal for two feet mill and overlay per Hamm's estimate. He would like the council to think about what they want to spend. He discussed the Street Grant. The administrative and legal cost totaled \$98,181. Discussed concrete versus asphalt and waterlines under Palmberg Street. Richard White suggested we obtain more bids for streets from additional companies. Ty Buschbom felt the city should not do the grant.

Wayne Ledbetter was present and requested that Maintenance contact Bill Noll, Jefferson County Public Works Director, regarding the possibility of using a land bank to transfer drainage ditch property behind the Post Office. If interested, Wayne will discuss it with the other County Commissioners.

**ATTORNEY TIME**

Lee Hendricks requested assistance with contacting Linda Farrant, Great Life Fitness, regarding return of the completed agreement for access to easement to allow daily maintenance on East Lift Station.

Ty Buschbom requested executive session for 15 minutes to discuss employee matters citing attorney client privileges.

*Motion made by Ty Buschbom, seconded by BJ Whiteman, to allow 15 minutes for executive session to discuss employee matters. Motion passed 5-0.*

**MAYOR TIME**

Mayor requested a copy of the employee time cards be provided to each council member during each meeting.

Ty Buschbom requested a Transaction Report be presented at each meeting.

*Motion made by BJ Whiteman, seconded by Jacqueline Cummings, that the meetings minutes, be completed by the Friday before the meeting, so council members can review and make corrections prior to meeting. Motion passed 5-0.*

**MOTION TO APPROVE THE MINUTES**

November meeting minutes reviewed and amended.

*Motion by BJ Whiteman, seconded by Ty Buschbom, to approve the November Meeting Minutes as amended. Motion passed 5-0.*

December meeting Minutes were reviewed and amended.

*Motion was made by BJ Whiteman, seconded by Jacqueline Cummings, to approve the December Meeting Minutes as amended. Motion passed 5-0.*

**MOTION TO APPROVE EXPENDITURES**

*Motion was made by BJ Whiteman, seconded by Jacqueline Cummings, to approve expenditures. Motion passed 5-0.*

Mayor Dana Boyer recommended to appoint Ty Buschbom, President of Council.

*Motion was made by BJ Whiteman, seconded by Jaqueline Cummings, to appoint Ty Buschbom as President of Council. Motion passed 5-0.*

**CONTINUE OR ADJOURN THE MEETING**

*Motion was made by Ty Buschbom, seconded by Jaqueline Cummings, to adjourn the meeting. Motion passed 5-0.*

Respectfully submitted by Assistant City Clerk Joanne Weddle:

  
Joanne M. Weddle, Assistant City Clerk

