

**CITY OF MERIDEN
APPROVED MINUTES
CITY COUNCIL MEETING
DECEMBER 12, 2017**

MEETING CALLED TO ORDER AT 7:06 PM

THOSE PRESENT

Council Members: Richard White BJ Whiteman Jacqueline Cummings Ty Buschbom
Dana Boyer, Mayor Carrie Daniels, City Clerk Lee Hendricks, City Attorney

NEW BUSINESS

Michael Davis was present to ask Council if he can run culvert from alley to driveway and from driveway to alley and he would like to purchase 18 inch diameter tubes at an estimated cost of \$1,636 for the tubes.

Discussion regarding 200 East Water Street continued. The ditch is hard to maintain and he would at least like to rip rap if nothing else. Mayor Boyer asked Matt and James if they had spoken with Mark Bachamp and they had not. Mayor Boyer would like to have the guys email Mark and bring back to next meeting. Mayor Boyer thanked Mr. Davis for coming and invited him to come to next meeting.

Linda Farrant and City Attorney Lee Hendricks, discussed the waving of the sewer hookup fee for the granting of easements regarding the city's access to lift station.

Motion was made by Richard White, seconded by Ty Buschbom, to waive connection fee contingent upon the granting of easement to the city at the K-4 Lift Station area. Motion passed 4-0.

OLD BUSINESS

None

SEWER/TRASH DELINQUENT ACCOUNTS

Joanne briefed the council on the Delinquent Utility Accounts. She provided a simplified spreadsheet for tracking delinquencies that is current and up to date. The majority of delinquent accounts from months prior have either been paid or have an active payment arrangement established. The Oasis property on K-4 Hwy was sold and the past due balance for sewer and trash has been paid by the Great Life Fitness, LLC.

Two other properties discussed were 211 South Maple Street owned by Mark Ketchum and 312 South Palmberg Street owned by the Carol Palmer Estate. The 211 South Maple Street Property is a foreclosure, but the current deed held by the county still lists Mark Ketchum as the owner, however, property was sold at Sherriff Sale on July 5, 2017 and previously managed by Bank of American and Safe Guard who no longer have the property listed in their system. It appears the new owner has not provided a deed to the county. Lee Hendricks will look into the property through his contacts.

County listed the Carol Palmer Property in care of several of her adult children and is still in litigation.

POLICE DEPARTMENT TIME

Enterpol is installed and working. The Covert Camera is up and working as well. Chief Jason Boyer found software to download to be able to view camera activity. Meriden Police Officers are running radar and writing tickets. The concession stand at Lacey Field was broken into last week. Council discussed securing the door better.

MAINTENANCE DEPARTMENT TIME

Matt Williams will bring up his proposed street break down during the next meeting.

MAINTENANCE DEPARTMENT TIME –CON'T

Matt Williams also discussed the need for skid loader tires. He estimates four tires at \$247 each, with a total cost of \$988 dollars.

Motion was made by BJ Whiteman, seconded by Jackie Cummings, to purchase four new tires for the skid loader. Motion passed 4-0

Motion was made by Dana Boyer, seconded by Jackie Cummings, to purchase the Hydraulic Thumb for \$1,950.00. Motion Passed 4-0.

ATTORNEY TIME

Lee Hendricks reviewed with the Council the Code book and identified changes to date. He asked council to review the book and bring back any additional changes to the next meeting.

MAYOR TIME

Discussion of the cost of living increases transposed.

Motion was made by BJ Whiteman, seconded by Richard White, to move to do a 2.5% Cost of Living Increase effective January 1, 2018 payroll. Motion passed 4-0.

Council then discussed the Christmas Bonuses for the Employees and motion made as follows:

Motion was made by BJ Whiteman, seconded by Ty Buschbom, to give Full Time employees and Chief Boyer, \$120 net pay Christmas Bonuses and \$60 net pay bonuses to all part time employees. Motion passed 4-0.

Mayor Dana Boyer asked about the process of transferring of money between funds and was told that if the city moves money out of the General Fund to other Funds the City is limited as to what it can spend those funds on within its budget authority. If the council leaves more money in the General Fund, than projects such as the Street Improvements, can be paid for out of the General Fund's Street line item. After further discussion, the following motion was made:

Motion was made by Ty Buschbom, seconded by Jackie Cummings, to approve the transfer of \$50K from the General Fund, to the Street/Highway Fund. Motion passed 4-0

MOTION TO APPROVE THE MINUTES

Clerk Daniels informed Council that the November meeting minutes were not ready due to office audit, holiday schedule and end of month close out. Both November and December minutes will be ready for approval next month.

MOTION TO APPROVE EXPENDITURES

Motion was made by Ty Buschbom, seconded by Jackie Cummings, to approve the current expenditures. Motion passed 4-0.

Ty asked what the process is when creating a project Mayor Dana Boyer relayed the process.

CONTINUE OR ADJOURN THE MEETING

Motion was made by BJ Whiteman, seconded by Ty Buschbom, to adjourn the meeting. Motion passed 4-0.

Respectfully submitted by: *Carrie M. Daniels, City Clerk*
Carrie M. Daniels, City Clerk

