

**CITY OF MERIDEN
APPROVED MINUTES
CITY COUNCIL MEETING
SEPTEMBER 12, 2017**

MEETING CALLED TO ORDER AT 7:08PM

THOSE PRESENT

Council Members: Dana Boyer Ty Buschbom BJ Whiteman
Wade Schneider, Mayor Carrie Daniels, City Clerk

NOT PRESENT

Lee Hendricks, City Attorney

NEW BUSINESS

Resignation letter received from Councilman Floyd Cozadd.

Motion made by BJ Whiteman, seconded by Ty Buschbom, to approve acceptance of Floyd Cozadd's resignation. Motion passed 3-0

Discussion regarding the City's Street Grant Application was initiated by City Clerk Daniels. The City Grant Writer, Donna Crawford with Governmental Assistance, notified Carrie that the city was eligible for the Street Grant Program once again. Donna requested that the crew take pictures of the streets after rains to build supporting documentation. Now is the time to collect information for the grant application. Request is for 2019 Street Grant Award. The Street Grant Application will have to be submitted in October/November 2018. If grant is not awarded to the city, there will be no charge for writing the grant. She is in contact with the City Engineer, Mark Bachamp on the matter. Donna would like to visit the Governing Body at the upcoming November 2017 council meeting.

Motion was made by Dana Boyer, seconded by BJ Whiteman, to have Donna Crawford and Mark Bachamp come to November 2017 meeting to discuss the Street Grant. Motion passed 3-0.

Discussion regarding a request to review and update signatures for Corporate Authorization 2017-2018 from Denison State Bank and those authorized to sign as city Treasurer and Co-Treasurer.

Motion made by Dana Boyer, seconded by BJ Whiteman, to name BJ Whitman as Treasurer and Ty Buschbom as Co-Treasurer. Motion passed 3-0.

OLD BUSINESS

Discussion regarding changes made to the City Assistant Clerk position description.

Motion by Ty Buschbom, seconded by BJ Whiteman, move to go into Executive Session at 7:16pm, for fifteen minutes, to discuss non-elected personnel issues pertaining to the office assistant position. Motion passed 3-0.

Back into regular session at 7:31

Motion was by Dana Boyer, seconded by Ty Buschbom, to advertise the Assistant City Clerk position, along with position summary, in the Valley Falls Vindicator, Oskaloosa Tribune, and Topeka Capitol Journal newspapers. Motion passed 3-0.

SEWER/TRASH DELINQUENT ACCOUNTS

Discussion held regarding the delinquent utility accounts.

Motion by Dana Boyer, seconded by Ty Buschbom, to have delinquent utility letters on accounts with balance exceeding three hundred dollars, delivered to property owners by police department. Motion passed 3-0.

Charles Craft paid \$100.00 on his account, Annalise Newline came in to set up a payment plan on her account, during the meeting this evening.

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POLICE DEPARTMENT TIME

Chief Boyer relayed that the extra Police Officers working the Meriden Festival on Saturday, September 16, 2017, will be paid a different rate for this event only. Chief Boyer is trying to get street barricades for the Meriden Festival as well. Westar came in and fixed the park lights, as three of the five were out and the area is now very bright and well lit. Security is being provided during home football games. Enterpol projected implementation is November 17, 2017.

Discussion was held regarding BJ Whiteman's question regarding 82nd Street heading north out of town. She wanted to know what the speed limit was because it is 35 on the south side, but there is no signage on north side till crossing the Shawnee County line. Dana Boyer explained that if speed limit is not posted in Jefferson County, it is 55 miles per hour and Shawnee County is 50 miles per hour. We do not have jurisdiction outside the city limits. Matt Williams and James Wells could put a sign where the city limits ends and Mayor Schneider suggested a 35 mile per hour sign.

MAINTENANCE DEPARTMENT TIME

Discussion was held regarding the Middle School crosswalk. Dana Boyer was asked by a Meriden Heights school parent, if a crosswalk could be installed where the Middle School kids cross the road. Matt Williams explained that Meriden Heights requires an existing traffic control, which currently does not exist, before a crosswalk could be installed. Installing a crosswalk without traffic control, would create a possible liability for the city. If people want to push the issue, the city may need to revisit this.

Clerk Daniels relayed to council that October 1, 2017, will be the final payment to the State for the Sidewalk loan.

Matt Williams informed council that the Hamm's Asphalt bid was higher due to bid area being a triangle verses square area, so it will change. Matt Williams and James Wells found a sinkhole that had to be fixed. They will start the work in late October of 2017.

Matt Williams relayed to council in regards to the broken HVAC system in backhoe, that American Crane has the part needed for \$900 and if the city can order it, he will do the work to fix the air conditioner in the backhoe.

Motion by Dana Boyer, seconded by BJ Whiteman, to purchase the part for the backhoe and authorize Matt Williams to install the part for \$900. Motion passed 3-0.

James Wells brought up the need to purchase boots and bibs for the maintenance crew.

Motion was made by Dana Boyer, seconded by Ty Buschbom, to authorize the purchase of boots and bibs for the maintenance crew. Motion passed 3-0

James Wells notified the council that he is sending Matt Williams to Oskaloosa to get his required Hepatitis B shots.

ATTORNEY TIME

Lee Hendricks was unable to attend this evening, but relayed that he would like everyone to review ordinance on the MVT prior to next meeting to bring back up for discussion. If you have not received the ordinance, Carrie Daniels will email it. BJ Whiteman has indicated that she has received a copy.

REQUEST FOR SERVICE

Nothing at this time.

MAYOR TIME

Mayor Schneider brought up Alison Salisbury's (in charge of Lady's Auxiliary at VFW) request for a city proclamation proposal for "Color the World Orange" which is an annual event held the 1st Monday of November, to spread awareness of Complex Regional Pain Syndrome (CRPS). Please review the email for discussion during next month's meeting.

MOTION TO APPROVE THE MINUTES

Review of last meeting minutes from August 23, 2017 with a correction requested by BJ Whiteman to reflect under Police Department, the abstention added on said minutes from Dana in regards to the purchase of the Enterpol System. Dana relayed she did not abstain from motion.

Motion was made by BJ Whiteman, seconded by Ty Buschbom, to approve the August 23, 2017 minutes with corrections that Dana did not abstain from the purchase of the Enterpol money for the Police Department. Motion passed 3-0.

MOTION TO APPROVE EXPENDITURES

Motion was made by Ty Buschbom, seconded by BJ Whiteman, to approve the expenditures. Motion passed 3-0.

CONTINUE OR ADJOURN THE MEETING

Motion was made by BJ Whiteman, seconded by Ty Buschbom, to adjourn the meeting. Motion passed 3-0.

Respectfully submitted by: Carrie M. Daniels, City Clerk
Carrie M. Daniels, City Clerk

